



U.S. Department of State

PASSPORT FILE REQUEST

INSTRUCTIONS: Complete items 1 thru 7 below. You must provide the applicant's last name, first name and middle name (or initial, if known) or passport number. Item 6 must be completed in full. Failure to provide this information will result in a "No Record" response or request for additional information. In cases where there is a change of name, or also known as name, give both previous and new names. In item 7, check only those blocks for information required to satisfy request. Use REMARKS to request: information regarding inclusions; other types of information/documents; microfilm copy or color copy of application (and justify need). SUBMIT 3 COPIES OF THIS FORM.

PASSPORT APPLICATION INFO:

1. NAME (Last, First, MI) \_\_\_\_\_
2. DATE OF BIRTH (mm-dd-yyyy) \_\_\_\_\_
3. PLACE OF BIRTH \_\_\_\_\_
4. PPT. NO. \_\_\_\_\_
5. CONTROL POINT \_\_\_\_\_
6. REQUESTED BY:
A. NAME \_\_\_\_\_
B. AGENCY \_\_\_\_\_
C. DATE OF REQUEST (mm-dd-yyyy) \_\_\_\_\_
D. TIME OF REQUEST \_\_\_\_\_
ISSUE DATE (mm-dd-yyyy) \_\_\_\_\_

7. INFO TO BE [ ] VERIFIED OR [ ] FURNISHED BELOW
A. [ ] NAME \_\_\_\_\_
B. [ ] PASSPORT No. (1). \_\_\_\_\_ (2). \_\_\_\_\_ (3). \_\_\_\_\_
C. [ ] DATE OF BIRTH (mm-dd-yyyy) \_\_\_\_\_
D. SEX [ ] MALE [ ] FEMALE
E. [ ] PLACE OF BIRTH \_\_\_\_\_
F. [ ] ISSUE DATE (mm-dd-yyyy) (1). \_\_\_\_\_ (2). \_\_\_\_\_ (3). \_\_\_\_\_
G. [ ] OTHER (EXPLAINED/ JUSTIFIED IN REMARKS)

8. AUTOMATED SEARCH REPORT:
[ ] Computer Index [ ] COM Index
[ ] Not found. Forward to Manual Files [ ] Microfilmed Application

RETRIEVER \_\_\_\_\_ DATE (mm-dd-yyyy) \_\_\_\_\_

9. MANUAL SEARCH REPORT:
[ ] Current file [ ] Regular file [ ] Subjective file [ ] Classified file [ ] Classified subjective [ ] Vital Records (R/B.CLN,CWM) [ ] No record PT/S/RM [ ] No record. Forward to WNRC. [ ] File charged to \_\_\_\_\_
10. WNRC SEARCH REPORT:
[ ] P.C. file [ ] Subjective file (up to 1950) [ ] Jul. 1974-Aug. 1977-----59-800051 [ ] Jan. 1973-June 1974-----59-79-0012 [ ] Jan. 1971-Dec. 1972-----59-74-040 [ ] Jan. 1969-Dec. 1970-----59-73-9 [ ] Jan. 1966-Dec. 1968-----71-A-2335 [ ] Dec. 1961-Dec. 1965-----68-A-4920 [ ] Nov. 1958-Nov. 1961-----66-A-603 [ ] Jun. 1955-Oct. 1958-----2-A-200 [ ] Jan. 1941-May 1955-----59-A-37 [ ] Apr. 1925-Dec. 1940-----52-A-419
[ ] Birth Report to Jan. 1940 [ ] No record [ ] Previous passport Issuances [ ] File charged to \_\_\_\_\_ [ ] Jan. 1999-Jun. 2000-----59-00-0244 [ ] Jun. 2000-Mar. 2001-----59-01-0185 [ ] Mar. 2001-Aug. 2001-----59-01-0214 [ ] Aug. 2001-Nov. 2001-----59-02-0004 [ ] Nov. 2001-Feb. 2002-----59-02-0067 [ ] Feb. 2002-Sep. 2002-----59-02-0217 [ ] Feb. 2002-Jan. 2003-----59-03-0048 [ ] Sep. 2002-Jan. 2003-----59-03-0049

11. REMARKS/TYPE AND DATE OF DOCUMENTS DESIRED: Searcher \_\_\_\_\_ Date (mm-dd-yyyy) \_\_\_\_\_ Searcher \_\_\_\_\_ Date (mm-dd-yyyy) \_\_\_\_\_